

**STANISLAUS COUNTY MEDICAL RESERVE CORPS  
ADVISORY BOARD MEETING  
April 28, 2011**

**Present:** \*Dr. David Canton, Renee Cartier, Esmeralda Gonzalez, \*Scott Penner, Sharon Perry, Casey Saunders, Mary Sherwood, \*Marilyn Smith, \*Deborah Thrasher, Dr. John Walker

**Absent:** Dr. Raymond Govett, Jean Anderson

\* Called In

<b>AGENDA</b>	<b>TOPIC</b>	<b>DISCUSSION/RECOMMENDATIONS</b>	<b>ACTION ITEMS</b>
<b>CALL TO ORDER</b>	The Board meeting was called to order at 2:37 pm		
<b>REVIEW AND APPROVAL OF MINUTES</b>		Dr. Walker motioned to approve minutes and Sharon Perry second the motion. All were in favor.	
<b>INTRODUCTIONS</b>	Introductions were made.	Renee Cartier introduced Esmeralda Gonzalez. Esmeralda will be attending Board meetings in Renee's place for the next 6 months.	
<b>COORDINATORS REPORT</b>	Coordinators report was provided by Mary Sherwood	See attached report.  The report reflects recommended changes by the Board. There are many volunteers that have completed 100% of their profiles in the DHV. It was the Board's recommendation to credit members with 100% complete profiles as having met the requirement of the DHV training.	Mary to update volunteer database to reflect members with 100% complete profiles as meeting DHV training requirements.
<b>MEDICAL DIRECTOR</b>	Dr. Canton's report will be included in the strategic priorities section.		
<b>Strategic Priorities</b>	Physician policies and procedures	Dr. Walker shared with the Board, the policies & procedures that Army Resident, Dr. Jeff Tzeng, produced.	Mary to provide Strategic Priorities in electronic version to the Board.

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		<p>Dr. Tzeng utilized the priorities that were identified and shared with the Board at the last meeting. Dr. Tzeng identified key points that Dr. Canton plans to share at the Health Executives meeting. (see attached) Included is a fit-for-duty policy.</p>	
<p><b>UNFINISHED BUSINESS</b></p>	<p>Training</p>	<p>Marilyn indicated that the training subcommittee was unable to meet due to scheduling conflicts. Mary shared the 2011 training calendar. The Board requested that the calendar included the full 12 months, as the calendar only reflected the current month through the end of the year, and to include course facilitators. Also noted was that the Grief and Loss course scheduled for June was not included. Mary also noted that the PsychTriage course previously listed in the RKB knowledge Base for approved courses was no longer listed. She is in the process of tracking down the source of the course to provide to Jean Anderson.</p> <p>Esmeralda indicated that she would like to participate in the training subcommittee.</p> <p>Mary announced that she is in the process of coordinating an ACS exercise scheduled for Saturday, July 16<sup>th</sup>. Volunteers were surveyed regarding their availability and July 16<sup>th</sup> had the most potential for participation. More information will be provided to the Board as it develops.</p>	<p>Mary to update calendar to include January through April 2011, facilitators and Grief &amp; Loss.</p> <p>Mary to locate PsychTriage course and/or tags and provide to Jean Anderson.</p> <p>Mary to add Esmeralda to training subcommittee list.</p>
	<p>Background Check Policy</p>	<p>The revised background check and</p>	<p>Mary to email revised policy to</p>

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		<p>membership eligibility policies were reviewed. It was recommended that revocation of membership be changed to #9. Dr. Walker motioned to approve as amended, Scott second the motion. It was decided to send out the final revision and have Board members vote to approve by email.</p>	<p>the Board by Friday, April 29<sup>th</sup> and the Board to approve by vote by Wednesday, May 4<sup>th</sup>.</p>
<p><i>NEW BUSINESS</i></p>	<p><b>Recruitment</b></p>	<p>The Board discussed revisiting recruitment now that we have our training plan in place. Mary indicated that the Capacity Building Award included purchasing an updated Consumer Affairs database of licensed professionals. The EMT mailer that went out utilizing MVEMS's database did not yield many applicants.</p> <p>It was suggested that the training/recruitment committee look at possible other targets for recruitment. Marilyn suggested contacting the media via press release during upcoming activities. Mary stated that it is her intention to see if we could conduct a media release highlighting the MRC ACS exercise.</p> <p>Another potential outreach opportunity would be if the MRC could assist with, or conduct a T-dap vaccination clinic. With the new laws relating to children and mandatory vaccinations, this may be an opportunity to promote the MRC.</p>	<p>Training/Recruitment committee to look at potential recruitment targets.</p> <p>Mary to meet with agency representative to see about press release for ACS.</p>

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<b><i>NEXT MEETING</i></b>			Next meeting:  Thursday, June 23, 2011 2:30 p.m. – 4:00 p.m.  Public Health – Conference Rm 820 Scenic Drive Modesto, CA