

**STANISLAUS COUNTY MEDICAL RESERVE CORPS
ADVISORY BOARD MEETING
June 23, 2011**

Present: *Dr. David Canton, Esmeralda Gonzalez, Mary Sherwood, Marilyn Smith, Deborah Thrasher, Dr. John Walker, and Jean Anderson

Absent: Dr. Raymond Govett, Scott Penner, Sharon Perry, Cindy Woolston

* Called In

AGENDA	TOPIC	DISCUSSION/RECOMMENDATIONS	ACTION ITEMS
CALL TO ORDER	The Board meeting was called to order at 2:35 pm		
REVIEW AND APPROVAL OF MINUTES		Dr. Walker motioned to approve minutes and Deborah Thrasher second the motion. All were in favor.	
INTRODUCTIONS	Introductions were made.		
COORDINATORS REPORT	Coordinators report was provided by Mary Sherwood	See attached report. The report reflects recommended changes by the Board. There are 107 volunteers that have met the DHV training requirement (5 were in the classroom). Mary indicated that while track courses were added to the database, it does not automatically update a volunteer's level if completed. She must manually review for level changes when classes are completed. She began the initial review of the volunteer data and determined 2 members were able to be elevated to level 1. She anticipates that there may be more. She began working with the database	Mary to update report to include all levels.

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		designer to add all levels to the report, even if there are no volunteers meeting the criteria in that level.	
MEDICAL DIRECTOR	Dr. Canton's report will be included in the strategic priorities section.		
Strategic Priorities	Physician policies and procedures	<p>Dr. Walker recalled the primary recruitment strategy was to focus on RN recruitment. At the time it was important and noteworthy. However, in reviewing MRC membership it is noticeable that it is diverse. He suggested that the group consider recruiting at Kaplan College. Their MA students participated in the Golden Guardian exercise and were very enthusiastic. It was discussed that MA's have limitations since they have to work under the guidance of a physician. However, they could provide medical support services.</p> <p>Dr. Walker stated the he and Dr. Canton will be presenting at the next Board meeting on a physician recruitment plan/strategies. As listed in the strategic priorities, Dr. Walker and Dr. Canton will develop a track specifically for physicians. Dr. Walker stated that the next Health Executives meeting will be held on October 10th will meet to discuss and plan a MRC presentation.</p>	Dr. Walker and Dr. Canton to present physician recruitment plan/strategies at the next Board meeting.

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UNFINISHED BUSINESS	Training	<p>Marilyn reported that the Training Subcommittee had met and much of the focus of the meeting was in line with the strategic priorities. The focus was to target training and provide opportunities that will elevate members up to the next level. She noted that there are still some trainings pending development (i.e. POD, medically fragile/Mass Care & Shelter, ACS, etc.) and will be incorporated accordingly. The subcommittee recommended to offer online courses to help expedite moving members up in levels; this will better accommodate volunteer's schedules. Some of the courses that may be offered online are personal preparedness, OES 101 and DHV. Deborah Thrasher offered to assist and review Renee and Chief Hinshaw's Powerpoint and develop OES 101.</p> <p>Jean Anderson shared that 3 staff members complete Functional Assessment Service Team (FAST) training. This is free training and may be offered locally. Jean will forward the information to Mary to send out to the Board.</p> <p>A General Meeting date for all volunteers will be held on 9/20/11 at the Salida Library. The subcommittee would like to offer some of the short courses to facilitate volunteer members through the training levels</p>	<p>Training subcommittee to meet in July.</p> <p>Mary to research online personal preparedness courses.</p> <p>Mary to get Renee and Chief Hinshaw's OES Powerpoint presentations to Deborah.</p> <p>Deborah to develop OES 101.</p> <p>Jean to send Mary FAST training information.</p> <p>Mary to forward FAST training information to the Board.</p>

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		<p>and potentially have a guest speaker.</p> <p>Mary informed the Board that ACS exercise has been postponed. The Training Subcommittee will meet in July to begin planning. A draft IAP has been created. Mary stated that if conducted in September along with National Preparedness Month there is potential for it to be highlighted in CalEMA's newsletter and receive press coverage. She would work with HSA's PIO.</p> <p>Mary also shared a draft of the revised training calendar that is awaiting approval. The training calendar has been color coded by levels. See attached.</p>	
	T-Dap clinics	<p>Mary reported that it appeared volunteers would only have liability protection assisting in T-Dap clinics, not worker's comp. The only potential for coverage would be to utilize the clinic as training; however, this was not specifically addressed in the approved training list by the Disaster Council. Mary obtained a copy of a resolution used by the Marin County MRC that was taken from an Orange County MRC. See attached. She will need to have the proper channels review the documents and provide feedback on how to proceed. Dr. Walker asked that they be forwarded to him along with a bullet point summary of today's meeting.</p>	<p>Mary to forward Marin County's resolution to Renee and Dr. Walker.</p> <p>Mary to provide Dr. Walker with a bullet point summary to today's meeting.</p>
<i>NEW BUSINESS</i>	Recruitment	Mary reported that she is developing a	Once approved, Mary will

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		<p>recruitment plan and shared a sample of the draft.</p> <p>She also shared that she is working with Esmeralda to complete the MRC website and anticipates that it will be up and running by the end of July.</p>	<p>forward the recruitment plan to the Board.</p> <p>Mary to work with Esmeralda to complete the website by the end of July.</p>
NEXT MEETING			<p>Next meeting:</p> <p>Thursday, August 25, 2011 2:30 p.m. – 4:00 p.m.</p> <p>Public Health – Conference Rm 820 Scenic Drive Modesto, CA</p> <p><u>Conference call-in:</u> Number: 1-800-808-6929 Access code: 2055850</p>